



## WILLESLEY CAMPSITE BOOKING FORM



Before completing this form please contact the Booking Secretary (details below) to ensure the dates you require are free. Then send the completed form to the Booking Secretary, the 50% deposit must be received within 14 days to guarantee the booking. Deposits not received within 14 days after the provisional booking will be regarded as late and will be forfeited. All booking forms must be received by the Booking Secretary at least 10 days before the event takes place.

<b>Name of organisation:</b>
<b>Contact name &amp; address (inc. postcode) :</b>
<b>Contact numbers:</b>
<b>Contact email address:</b>

	From (Date)	To (Date)	Approx. No People	Nights Away Permit No (Scout Assoc)
Cabin				
Gatehouse				
Camping				

**Catering equipment required (delete as appropriate) YES/NO** *(for use in buildings only)*

**Please state your expected arrival and departure times:**

Please note that our Duty Wardens are all volunteers and as such will normally be on site from 6pm on the Friday for the opening of the site and until 4pm on the Sunday for camp shut down. For camp site access outside of these times please contact [willesley\\_warden@gmail.com](mailto:willesley_warden@gmail.com)

Activities	Have you booked any activities on the Activity BookingForm? (Delete as appropriate) YES/NO
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**Any Additional Notes:**

**Booking Conditions**

- Booking form must be signed in the box below
- Non Scouting organisations must familiarise themselves and adhere with the Child Protection, Safety and first aid policies of the Scout Association
  - o Child Protection - <https://scouts.org.uk/about-us/key-policies/child-protection-policy/>
  - o Safety Policies - <https://members.scouts.org.uk/supportresources/967/safety-policy>
  - o First Aid - <https://members.scouts.org.uk/supportresources/2978/10-first-aid>
- All adults in the party must have been deemed suitable to work with young people by their own organisation.
- All cheques must be made payable to Willesley Scout Campsite and the deposit is non returnable.
- The whole site has a tree preservation order covering it . Damaging trees is an offense subject to a fine.
- Ashby and Coalville district Scout Council accept no liability for any damage or loss to any equipment, possessions, vehicles or contents that are brought onto the campsite. Property is brought onto the campsite at owners risk.
- You must abide by the rules and Health and Safety Policy of the campsite (available on request).
- Payment must be made in full before leaving unless agreed by the warden prior to the visit.
- Scout Association Camp Leaders must produce the appropriate Nights Away Authorisation to the warden on request.
- The campsite does not accept liability for any losses incurred as a result of camps cancelled due to circumstances outside it's control.
- Sites and buildings must be inspected by the camp warden before departure. All damages must be paid for.
- The camp leader is responsible to ensure all their activities are run in accordance with the rules and risk assessments for the Scout Association .

<b>Contact Signature:</b> <i>(Camp Permit Holder)</i>	<i>By signing this you are agreeing to abide by all the above booking conditions</i>
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**Date of Completion:**

District Commissioner: **Duncan Watts** 29 Water Meadow Way, Ibstock, Leicestershire, LE67 6GY  
Tel: 07966 435405. Email: smartfox70@hotmail.co.uk

**Booking Secretary: Email: [willesley\\_warden@gmail.com](mailto:willesley_warden@gmail.com)**  
For information about the site and for directions, please visit the website: [www.willesley.org](http://www.willesley.org)  
Charity No:521717